UNIVERSITY OF CALIFORNIA COOPERATIVE EXTENSION

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Agriculture and Natural Resources
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TO: COUNTY EVENT CHAIRPERSONS

FROM: GARY MARKEGARD, COUNTY DIRECTOR

DATE: September 18, 2006

Please have 4-H members sign in at all events.

We have a sign-in sheet available on the web site and here in the 4-H Office. This is good data for the final event report and helps people understand that this is a 4-H event.

In addition, have the binder with current medical release forms in it to verify that each person is a member in good standing with a signed medical release form in the binder.

If there is no current medical release form in the binder, be prepared to have the individual enroll and complete the medical release form with a parent's signature there at the door BEFORE participating in the event. This is a state requirement because of liability issues involved in any medical emergencies which may occur during an event. This has been a rule for some time and all project leaders should have medical release forms for their group at all meetings and events.

You should not allow any person who is not a 4-H member in good standing to participate in any 4-H event.